

DENTRIX®

G4

Productivity Pack 6

 **HENRY SCHEIN®**
PRACTICE SOLUTIONS

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PRODUCTIVITY PACK 6 OVERVIEW

With the DENTRIX G4 Productivity Pack 6, now you can:

- Edit family relationships without closing every open DENTRIX module.
- Mask patient Social Security numbers so the numbers are not visible to staff members without password rights.
- See patient contact information, family members, appointment history, continuing care due dates, and balance information and launch the auto dial feature all from the same dialog.
- Create a library of notes for family alerts, billing statements, case note templates, insurance claim remarks, and procedure notes.
- Run a spell check on all major note fields.
- Send a copy of billing statements to the Document Center.

And, if you download eSync at core.ident.com/eSyncDownload (case sensitive) after you install the Productivity Pack, you can:

- Process credit card payments with PowerPay LE.
- View a patient's insurance eligibility status on his/her appointment, in the appointment information, on the Appointment List, and in the Family File (if you have eCentral).
- Send a copy of a patient's eligibility detail to the Document Center (if you have eCentral).

Note: For information about using the new features in this Productivity Pack, refer to the Instructions for Using the New Features section at the end of this document.

IMPORTANT!

EFFECTIVE SEPTEMBER 1, 2009, HENRY SCHEIN PRACTICE SOLUTIONS WILL DISCONTINUE SUPPORT FOR DENTRIX ON WINDOWS 2000. AFTER YOU INSTALL DENTRIX G4 PRODUCTIVITY PACK 6, DENTRIX WILL NOT RUN ON ANY COMPUTER THAT IS RUNNING WINDOWS 2000 OR AN OLDER OPERATING SYSTEM

Visit www.dentrix.com/g4/documentation.asp to download an updated copy of the DENTRIX G4 system requirements.

PRODUCTIVITY PACK 6 INSTALL

IMPORTANT!

THIS INSTALL MAY TAKE 45 MINUTES OR MORE TO INSTALL ON EACH COMPUTER. PLEASE INSTALL THIS PRODUCTIVITY PACK WHEN YOUR SCHEDULE CAN ACCOMMODATE THAT TIME FRAME. IT IS RECOMMENDED THAT YOU INSTALL THIS UPDATE AT A TIME THAT IS OUTSIDE YOUR REGULAR OFFICE HOURS.

DOWNLOADING AND INSTALLING PRODUCTIVITY PACK 6

DENTRIX G4 Productivity Pack 6 must be installed on each workstation that runs DENTRIX G4. You can easily install the Productivity Pack using the Check for Updates feature within G4.

Complete the following steps to check for updates and install DENTRIX G4 Productivity Pack 6. If the update notification appears automatically, skip to step 2.

1. Right-click the DENTRIX Quick Launch in the System Tray to open the Quick Launch menu. Next, select Updates, then Check for Updates. The Check for Updates progress message box appears, followed by the Downloadable Updates dialog box.

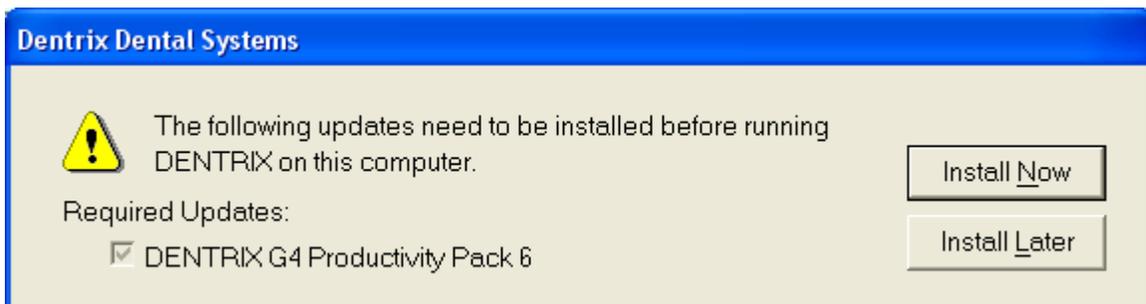
If the DENTRIX Quick Launch icon is not displayed on your computer, you can check for updates by selecting Help | About Dentrix from the menu of any module and then clicking the Check for Updates link.

Note: If there is a problem with your Internet connection, an error message may appear. Check your Internet connection and try to check for updates again.

2. Click Yes to download the Required Updates. The Download Progress message box appears while the updates are downloaded and installed.

Follow the on-screen instructions and the instructions in the sections below to install the Productivity Pack. For help with the download and installation of DENTRIX G4 Productivity Pack 6, DENTRIX Support at (800) 336-8749.

If you do not have sufficient time to install the update, click the Install Later button and install the Productivity Pack when you have several minutes to an hour or more to dedicate to installing the Productivity Pack on the server and on each computer in the office.



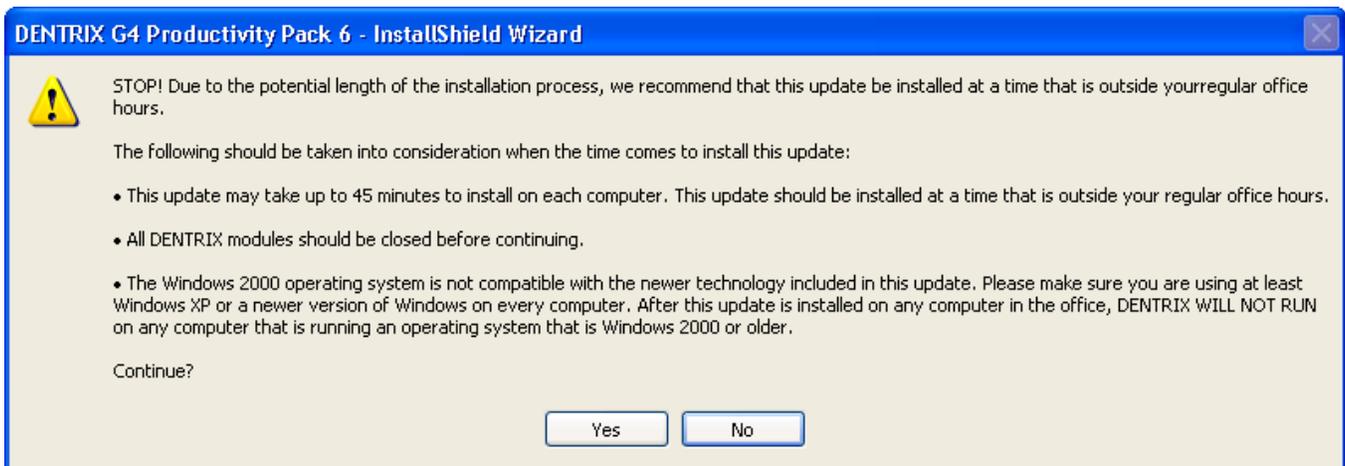
When you are ready to install, follow the steps in the sections below.

PRODUCTIVITY PACK 6 INSTALL

IMPORTANT INSTALLATION INFORMATION

Before the DENTRIX G4 Productivity Pack 6 install begins, a warning message appears, notifying you of the following things:

- Productivity Pack 6 can take up to 45 minutes to install. You should install it during a time that is outside your regular office hours.
- All DENTRIX modules should be closed during the installation of Productivity Pack 6.
- Effective September 1, 2009, Henry Schein Practice Solutions will discontinue support for DENTRIX on Windows 2000. If you are running Windows 2000 on any of the computers in your office, you must upgrade those computers to Windows XP or later before you install Productivity Pack 6. DENTRIX WILL NOT RUN on any computers running Windows 2000 or any operating system older than Windows 2000.



If you click No, a shortcut to the Productivity Pack 6 installation is placed on the desktop. Double click this shortcut to launch the installation again. Or, right-click the Quick Launch icon in the Windows system tray, select Updates, and select Install Available Updates to restart the installation.